



MINUTES

UNION PUBLIC UTILITY DISTRICT SPECIAL BOARD MEETING

NOVEMBER 20, 2024

Directors Present: Eric Bottomley, President
Greg Rasmussen, Vice-President
Bruce Tallakson, Treasurer
Tom Quincy, Secretary
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager
Jenna Mayo, Executive Admin Coordinator
William Eltringham, Operations Manager
Jason Eltringham, Water Distribution/Treatment Operator
Lisa Biedinger, Customer Service Representative

Others Present: Frank Splendorio, Best, Best & Krieger LLP
Public at Large

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Special Board Meeting to order at 5:30 PM and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None

Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT:

No Public Comment.

4. CONSENT AGENDA:

- a. Approval of Minutes: October 23, 2024 – Regular Meeting
- b. Expenditures - October 2024
- c. Fund Balance Report – October 2024
- d. Balance Sheet & Income Statement – October 2024
- e. YTD Budget to Actuals – October 2024
- f. Legal Fees Year-to-Date Review

Motion: Director Tallakson
Second: Director Bottomley
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH ITEM 4 F TO BE PULLED FOR DISCUSSION AND REVIEW.

Director Bottomley reported that UPUD has incurred over \$97,000 in legal fees for the Hatfield vs. UPUD case. UPUD General Counsel Frank Splendorio provided a brief update on the case's current status.

Motion: Director Rasmussen
Second: Director Chick
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 4F AS PRESENTED.

5. OLD BUSINESS: NONE

6. NEW BUSINESS

- a. Discussion/Action: Resolution Honoring the Retirement of William Eltringham (Jessica Self, General Manager)

RES 2024-024

Motion: Director Quincy

Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

RESO NO. 2024-024. TO ADOPT RESOLUTION NO. 2024.024 – HONORING THE 47 YEARS OF SERVICE OF WILLIAM ELTRINGHAM, AS PRESENTED.

**b. Discussion/Action Supporting California Jobs First – Sierra Region | Apprenticeship Program
(Jessica Self, General Manager)**

Motion: Director Tallakson
Second: Director Rasmussen
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE ITEM 6 B SUPPORTING CALIFORNIA JOBS FIRST – SIERRA REGION | APPRENTICESHIP PROGRAM, AS PRESENTED.

**c. Discussion/Action Regarding District Policy Updates
(Jessica Self, General Manager)**

RES 2024-025

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson, Quincy, and Chick
Nays: None
Absent: None
Abstained: None

RESO NO. 2024-025. TO ADOPT RESOLUTION NO. 2024.025 - UPDATING DISTRICT EMPLOYEE POLICIES, AS PRESENTED.

7. UPDATES

a. Discussion/Potential Direction Regarding Utica Water & Power Authority

Director Chick reported that UWPA is currently undergoing their fall maintenance outage. While they've encountered some unexpected challenges causing slight delays, they are making steady progress.

8. REPORTS

a. General Manager

The General Manager's report was presented to the Board by General Manager, Jessica Self.

9. DIRECTORS COMMENTS

Director Rasmussen expressed gratitude to the UPUD staff for their efforts and for the thoughtful tribute to William Eltringham's retirement. Director Bottomley thanked the UPUD team for organizing two excellent Prop 218 workshops on November 14th. Director Quincy extended warm Thanksgiving wishes to everyone.

10. **NEXT BOARD MEETINGS & EVENTS**

- Wednesday, December 11, 2024 at 6:00 PM – Public Hearing
- December Regular Board Meeting: CANCELED
- Happy Holidays!

11. **ADJOURNMENT**

The meeting adjourned at 6:26 PM

Respectfully Submitted:



Tom E. Quincy, Board Secretary

ATTEST:



Jenna Mayo, Clerk to the Board